

The President called the meeting to order at 5:00 p.m. followed by the Invocation, given by Mr. Brady and the Pledge of Allegiance.

The Clerk called the roll and the following Commissioners responded: Blake Harris, Mike Meinzer, Wes Poole, Dennis Murray, Dick Brady, Steve Poggiali and Dave Waddington.

City staff present: Eric Wobser - City Manager, Cody Browning - IT Director, Don Rumbutis - IT Technician, Brendan Heil - Law Director, Michelle Reeder - Finance Director, Jonathan Holody - Development Director, Jared Oliver – Police Chief, Mario D’Amico – Fire Chief, Aaron Klein – Public Works Director, and Cathy Myers - Commission Clerk.

Upon motion of Mr. Waddington and a second by Mr. Murray, the commission voted to approve the minutes of the June 11 regular meeting and suspend the formal reading. The President declared the motion passed.

#### **AUDIENCE PARTICIPATION**

None.

#### **PUBLIC HEARING: Tax Budget CY2023, Michelle Reeder, Finance Director**

Ms. Reeder presented the budget ORC 5705 requires an annual tax budget to be submitted to the county auditor by July 20<sup>th</sup> of each year. Prior to submittal to the county, a Public Hearing must be conducted, which is what we are doing this evening. Failure to submit a tax budget could result in a denial of receiving future local and government funds. This tax budget allows the commission to review the anticipated and historical revenue expenditures for each fund. The tax budget is comprised of current year estimated revenue and expenditures along with the two actual previous year’s revenue figures. The budget commission will review the tax budget and generally looks for any over or under funding for each fund. Once this tax budget is approved, this tax budget helps determine funding for the next year. As a reminder for the 2023 timeline for the budget, the first step the City Charter requires the first draft of the City’s budget be made available by November 1<sup>st</sup> of each year. City Commission will need to approve a temporary budget for calendar year 2023, later this year. Ultimately, commission needs to pass the 2023 budget by March 31<sup>st</sup> of 2023. City Charter states annual budget ordinance cannot be approved until the second Monday in January, and must be approved by March 31<sup>st</sup> each year at the latest. As previously stated the tax budget legislation is an ORC requirement and must be approved annually. With that, I am happy to answer any questions anyone may have.

Hearing no other comments, President Brady declared the Public Hearing closed.

#### **CURRENT BUSINESS**

Upon motion of Mr. Harris and a second by Mr. Murray, the commission voted to accept all communications. President Brady declared this motion passed.

#### **CONSENT AGENDA ITEMS**

##### **ITEM A – Submitted by Nicole Grohe, CDBG Administrator**

##### **(SECOND READING) MOU ERIE COUNTY HEALTH DEPARTMENT OHIO HEALTHY HOME PRODUCTION GRANT**

**Budgetary Information:** The City will receive \$350 per environmental review report from the Erie County Health Department not exceeding \$23,800. The funds will go into the General Fund.

**ORDINANCE NO.22-119:** It is requested an ordinance be passed authorizing and directing the City Manager to enter into a Memorandum of Understanding (MOU) with the Erie County Board of Health for Environmental Services to be provided by City employees and reimbursed utilizing Healthy Home Production Grant Funds.

##### **ITEM B – Submitted by Michelle Reeder, Finance Director**

##### **TAX BUDGET FOR CY2023**

**Budgetary Information:** The tax budget has been approved annually since 2011. The first resolution passed was on July 11, 2011.

**RESOLUTION NO. 039-22R:** It is requested a resolution be passed adopting the tax budget for the City of Sandusky for the calendar year 2023: authorizing the submission of the tax budget to the

Erie County Auditor; and declaring that this resolution shall take immediate effect in accordance with Section 14 of the City Charter.

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**ITEM C – Submitted by Jarod Oliver, Police Chief****ACCEPT DONATION OF POLICE BOAT, MOTORS & TRAILER FROM VILLAGE OF KELLEYS ISLAND**

**Budgetary Information:** There is no budgetary impact to accept this donation. Grant funding will be applied for future operation of the watercraft.

**ORDINANCE NO. 22-120:** It is requested an ordinance be passed accepting the donation of a police boat, motors and trailer from the Village of Kelleys Island, Ohio, for the Sandusky Police Department; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.

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**ITEM D – Submitted by Aaron Klein, Public Works Director****APPROVING TEMPORARY EASEMENT AGREEMENT WITH MHD CORPORATION FOR THE LANDING PROJECT**

**Budgetary Information:** The cost of this easement was \$100 plus recording fees.

**ORDINANCE NO. 22-121:** It is requested an ordinance be passed approving a temporary easement granted to the City by MHD Corporation for the Sandusky Bay Pathway as part of the Landing Project; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.

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**ITEM E – Submitted by Aaron Klein, Public Works Director****APPROVING TEMPORARY EASEMENT AGREEMENT WITH KASPER FOR THE LANDING PROJECT**

**Budgetary Information:** The cost of this easement was \$100 plus recording fees.

**ORDINANCE NO. 22-122:** It is requested an ordinance be passed approving a temporary easement granted to the City by Kasper Family Limited Partnership for the Sandusky Bay Pathway as part of the Landing Project; and declaring this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.

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**ITEM F – Submitted by Aaron Klein, Public Works Director****APPROVING EASEMENT AGREEMENTS WITH HARTNETT TRUST FOR THE LANDING PROJECT**

**Budgetary Information:** The cost of these easements are \$1.00 each, totaling \$2.00, plus recording fees.

1. **ORDINANCE NO. 22-123:** It is requested an ordinance be passed approving a temporary easement granted to the City by Jeffrey M. Hartnett, Trustee of the Jeffrey M. Hartnett Revocable Trust for the Sandusky Bay Pathway as part of the Landing Project; and declaring this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.

2. **ORDINANCE NO. 22-124:** It is requested an ordinance be passed approving an easement granted to the City by Jeffrey M. Hartnett, Trustee of the Jeffrey M. Hartnett Revocable Trust for the Sandusky Bay Pathway as part of the Landing Project; and declaring this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.

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**ITEM G – Submitted by Aaron Klein, Public Works Director****APPROVING EASEMENT AGREEMENTS WITH ERIE COUNTY HEALTH DEPARTMENT**

**Budgetary Information:** Although there is no cost implication for these easements, they could be considered a net savings to the City's budget since the easements are given rather than purchased for the Sandusky Bay Pathway. No monies were expended on acquisition or appraisal services.

1. **ORDINANCE NO. 22-125:** It is requested an ordinance be passed approving an agreement granting a perpetual permanent easement to the Erie County Combined General Health District Board of Health for the purpose of maintaining a parking area; and declaring this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.

2. **ORDINANCE NO. 22-126:** It is requested an ordinance be passed approving an agreement granting a perpetual permanent easement and a temporary easement to the City by the Erie County Combined General Health District Board of Health for the Sandusky Bay Pathway; and declaring this ordinance shall take immediate effect in accordance with Section 14 of the City Charter. **Upon motion by Mr. Harris and a second by Mr. Murray, the commission voted to pass these ordinances and resolutions under suspension of the rules and in full accordance with Section 14 of the City Charter. Roll call on the motion: Mr. Harris, Mr. Meinzer, Mr. Poole, Mr. Murray, Mr. Brady, Mr. Poggiali and Mr. Waddington 7. Roll call on the ordinances and resolution: Mr. Harris, Mr. Meinzer, Mr. Poole, Mr. Murray, Mr. Brady, Mr. Poggiali and Mr. Waddington 7. The President declared these ordinances and resolutions passed.**

**REGULAR AGENDA ITEM****ITEM 1 – Submitted by Megan Stookey, Project Coordinator****AWARD THE 2022 SIDEWALK REPAIR & REPLACEMENT PROJECT TO KREIMES**

**Budgetary Information:** The total construction cost of the project based on the lowest and best bid shall not exceed \$121,116.33, with \$114,298.75 paid out of Capital Projects Funds (Issue 8 Infrastructure) and \$6,817.58 out of Capital Funds.

**ORDINANCE NO. 22-127:** It is requested an ordinance authorizing and directing the City Manager to enter into a contract with the Kreimes Co. Inc. of Sandusky, Ohio, for the 2022 Sidewalk Repair & Replacement Project; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.

**Upon motion by Mr. Meinzer and a second by Mr. Poggiali, the commission voted to pass this ordinance under suspension of the rules and in full accordance with Section 14 of the City Charter. Roll call on the motion: Mr. Harris, Mr. Meinzer, Mr. Poole, Mr. Murray, Mr. Brady-abstain, Mr. Poggiali and Mr. Waddington 6. Roll call on the ordinance: Mr. Harris, Mr. Meinzer, Mr. Poole, Mr. Murray, Mr. Brady-abstain, Mr. Poggiali and Mr. Waddington 6. The President declared this ordinance passed.**

**CITY MANAGER’S REPORT****DONATIONS**

- A donation of \$300 was received from the Fraternal Order of Police Lake Erie Lodge #17 to be used to purchase bicycle equipment for Sandusky Police community events. **Upon motion by Mr. Murray and a second by Mr. Poggiali, the commission voted to accept this donation.**
- A donation of \$250 was received from the AMVETS Ladies Auxiliary 17 for the K-9 account. **Upon motion by Mr. Murray and a second by Mr. Poggiali, the commission voted to accept this donation.**

**NEW & OLD BUSINESS****PUBLIC WORKS**

- To date, despite heavy construction occurring on its West side during Meigs Street reconstruction, the contractor has maintained access to the City Building at 222 Meigs (soon to be Justice Center) and the local businesses.
- Staff is working to finalize plans and funding for Warren Street Reconstruction and Perkins Avenue with hopes of opening bids in July or August.
- It is anticipated that the Justice Center design will be completed by the end of June and will be presented to City Commission in July.
- Forestry services continue to move through the City to clean-up tree fallen trees and debris from the storm on June 14. Residents with questions or concerns about damaged trees are encouraged to call 419.627.5884.
- I would like to give a special thanks once again to our irreplaceable volunteers who have once again beautified so many locations throughout the city, like Washington Park, Facer Park, Talon Flohr Park and Lions Park. We are fortunate to have such wonderful people who love this city as much as we do.

**COMMUNITY DEVELOPMENT**

- All six structures slated for removal as part of Round 2 of the CDBG FY2022 Demolition Program have been demolished. By the end of this month, the City’s demolition contractor will level and seed the sites and make all necessary concrete repairs. The Erie County Health Department is funding the work through the Lead Safe Ohio.

**PLANNING DEPARTMENT**

- The Public Arts & Culture Commission is launching a Call for Artists for two programs described in their 2022 Work Plan: the ArtBox utility box painting program and the Vinyl Mural Installation Program. To learn more, visit the Public Arts & Culture page on the city website.

**OLD BUSINESS****NEW BUSINESS**

Upon motion of Mr. Poggiali and a second by Mr. Waddington, the commission set a Public Hearing for the August 8 meeting for a Zoning Amendment for 4 Milan Road parcels. Roll call on the motion: Mr. Harris, Mr. Meinzer, Mr. Poole, Mr. Murray, Mr. Brady, Mr. Poggiali and Mr. Waddington 7. The President declared this motion passed and the Public Hearing set.

**AUDIENCE PARTICIPATION**

None.

**ADJOURNMENT**

Upon motion of Mr. Murray, the Commission voted to adjourn at 5:11 p.m. The President declared the meeting adjourned.



Cathleen A. Myers  
Commission Clerk



Richard R. Brady  
President of the City Commission